

Florida Parishes Human Services Authority
Minutes of the FPHSA Governing Board Meeting
104 N Cate Street, Hammond, LA 70401
December 10, 2021

Dr. Genesa Garofalo Metcalf, Board Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 10:38 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees

Governing Board: David Cressy; Danielle Keys; Timothy Lentz; Charlene Lilly; Genesa Garofalo Metcalf, M.D; Mona Pellichino; and Rev. Gary Porter

Absent: Liz Gary and Carol Stafford

FPHSA Staff/ Guest: Richard Kramer, FPHSA Executive Director; Rachelle Sibley, Chief Operating Officer; and Rebecca Soley, FPHSA/Executive Administration

Prayer was offered by Rev. Porter.

Agenda/Consent Agenda

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Mr. Lentz made a motion to revise the agenda to add "Term Limits" under Board Business; seconded by Ms. Keys.

The motion passed unanimously.

Excused Absences

Mr. Lentz made a motion excusing the absences of Ms. Gary and Ms. Stafford; seconded by Ms. Pellichino.

The motion passed unanimously.

Approval of Minutes

Rev. Porter made a motion adopting the October 22, 2021 minutes as written; seconded by Mr. Lentz.

The motion passed unanimously.

Public Input

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

Executive Director Report

Mr. Kramer presented the Executive Director's Report for October to members of the governing board. He outlined the following:

1. Access Team – With the funding from one of the Covid related federal grants received this year, we planned to implement an access team that would help people seeking behavioral health services to quickly get processed into the system and get any urgent needs met. Through the access team, those seeking services will be able to be triaged to determine whether immediate need exist or if they can simply be scheduled for a regular appointment at the next availability. The funding for this program is for two years and we have recently hired the supervisor and some of the additional staff. It is expected that this new program will expedite services to those who need it most and deploy our limited resources for providing services more efficiently to meet the community's needs.
2. Mobile Unit – That same grant also provided funding for a mobile unit. Last week we had a call with the state contracted manufacturer of the mobile units and will be moving forward with purchasing one. The stated build time is only 12 weeks. If all goes according to schedule we should have the new unit before the end of the current fiscal year and can start using it to provide services in the community to bring care to the people who need it where appropriate.
3. Accountability Audit – In November, the Office of Behavioral Health conducted accountability audits at all of our clinical locations. We achieved an average score of 97% across all sites with Slidell earning a 100%.
4. Workforce Updates – Not unlike many other employers, FPHSA is experiencing considerable difficulty in filling open positions lately. Several positions have recently been posted and received very few or, in some case, zero applicants. This appears to be a labor market problem more than an FPHSA specific problem as it is being seen across our area and even across the country as a whole. Prolonged vacancies can, of course, impact our ability to carry out all of our obligations but we will continue to be creative in how we use our resources as well as in how we seek to recruit and retain staff until this situation resolves.
5. HRSA Loan Repayment Program – Last year, our HR Department was successful in enrolling the last of our clinics to be HRSA loan repayment program sites which helped with recruiting and retaining staff who had student loans to pay off. Unfortunately, we were notified last month that our Slidell and Mandeville sites no longer qualify for the program as St. Tammany parish no longer meets the criteria to be designated a shortage area. This may impact recruiting but we have been assured that the staff who work at those clinics who are already enrolled in the program will be able to complete the program if they remain employed here.
6. Electronic Health Record Update – Work on the electronic health record continues toward a spring implementation.

7. Developmental Disabilities Services Data Information – Mr. Kramer provided some developmental disabilities services data for August, September, and October 2021 on the following information: Systems Entry; Referrals for Crisis Placement; PASRR; Residential Placement Searches; IFS Information including referrals, new referrals, individuals/families receiving IFS, the number on the waiting List, and denials; FFF information including those receiving FFF; the number on the waiting list; denials; and Waiver Information including those receiving Waiver Services, pending waiver services, waiver recipients admitted to institutions; and the number of SUN referrals submitted to State Office.
8. Behavioral Health Services Information – Mr. Kramer provided the number of persons served and services provided for the following: Bogalusa Behavioral Health Clinic; Denham Springs Behavioral Health Clinic; Mandeville Behavioral Health Clinic; Rosenblum Behavioral Health Clinic; Slidell Behavioral Health Clinic; Outreach Services in Franklinton, Greensburg, and Kentwood; and Home and Community Based Services, as well as the number serviced through Residential Treatment Services for August, September, and October 2021.

Mr. Lentz made a motion to accept the Executive Director’s report as presented; seconded by Mr. Cressy.

The motion passed unanimously.

Financial Report- December 2021:
Fiscal Year 2022 (July 1, 2021 through June 30, 2022)

Ms. Sibley reported that FPHSA’s current FY 2022 budget analysis, as of October 31, 2021, reflected a projected deficit. The Fiscal Department will continue to monitor revenues and expenditures closely in an effort to minimize or eliminate the deficit by fiscal year end. The board received a copy of the analysis for FPHSA’s operating budget and escrow budget.

Mr. Lentz made a motion to accept the Financial Report as presented; seconded by Ms. Keys.

The motion passed unanimously.

Board Business

Purchase Approval: Narcan

Mr. Kramer requested the board’s consideration to purchase additional Narcan.

Mr. Lentz made a motion approving the purchase request as presented; seconded by Ms. Pellichino.

The motion passed unanimously.

Board Member Terms

The following board members’ term expire at the end of December: Tim Lentz; Genesa Garofalo Metcalf, and Charlene Lilly. Each member was interested in serving an additional term.

Mr. Cressy made a motion requesting that FPHSA send a letter out to each respective parish's appointing authority to indicate the board's support and recommendation for reappointment/continued service; seconded by Ms. Pellichino.

Voting Yes: David Cressy; Danielle Keys, Mona Pellichino; Gary Porter
Abstain: Tim Lentz, Genesa Garofalo Metcalf; and Charlene Lilly

Officer Term Limits

Mr. Cressy made a motion to revise the board by-laws to remove the officer term limits; seconded by Mr. Lentz.

The motion passed unanimously.

Confirmation of the next meeting

It was confirmed that the next meeting of the FPHSA Governing Board is scheduled on Friday, January 28, 2022, at 9:30 a.m.

Adjournment

Mr. Cressy made a motion to adjourn the meeting at 11:16 a.m.; seconded by Mr. Lentz.

The meeting was adjourned.

Respectfully Submitted,



Rebecca Soley, Secretary

01/28/2022

Date



Richard Kramer (Jan 28, 2022 13:44 CST)

Richard J. Kramer, Executive Director

01/28/2022

Date



Genesa Garofalo Metcalf, M.D. (Jan 28, 2022 18:00 CST)

Genesa Garofalo Metcalf, M.D., Board Chair

01/28/2022

Date